



R. T. Jones Memorial Library Festival of Trees Application 2021

Please join the R.T. Jones Memorial Library as we celebrate the holiday season with our annual Festival of Trees!

If you would like to take part in the Festival, please read all the information listed below.

To participate, detach and return the bottom section of the form, and retain the rest for your information & reference.

It is your responsibility to follow up to be sure we have received your application to participate.

Applications must be received by November 1; space is limited, so get your application in ASAP!

Trees may be set up starting Friday, November 12th, and must be completed no later than Wednesday, November 17th.

Trees may be removed between Tuesday, January 4th and Sunday, January 9th 2022.

Specifications for Trees

- Your tree must be artificial, and between 5' and 8' in height.
- No food products may be used on any tree unless they are wrapped or in a sealed container.
- No lights may be used.
- Your tree should be decorated in accordance with a theme that you choose. The theme you select might, for example, reflect the interests and/or purpose of your organization.
- An appropriate tree skirt must be used under your tree.
- A small sign (approximately 8-1/2" x 11") stating the name of your group should be placed beside your tree.
- In decorating your tree keep in mind that small children will be viewing and possibly touching the display. For that reason we ask that you avoid decorating with anything with sharp edges.
- Please do not use live flowers, branches, leaves, etc. These items can be a fire hazard.
- No hot gluing may be done inside the library, and no aerosol sprays of any kind may be used.
- Glitter and similar products are prohibited.

Other Details

The Library cannot accept responsibility for the care of trees or ornaments.

It is against Library Policy for organizations to solicit donations on library property.

Please limit your group so that we can provide social distancing during this time.

Children with the group must have adult supervision.

Please be finished and ready to leave at least 15 minutes prior to closing.

Library hours are Mon. & Wed. 10am-8pm, Tues, Thurs, Fri. & Sat. 10am-6pm and Sun. 2pm-6pm.

The R.T Jones Memorial Library will be closed Nov. 29 to Dec. 4 as our staff prepares the collection for updates.

For more information call 770-479-3090 and dial 232 for Lisa Huskey. (10.21)

Email, mail or deliver entry to: Attn: Lisa Huskey - **R. T. Jones Memorial Library**
 116 Brown Industrial Parkway, Canton GA 30114
 Tel: 770-479-3090 Email: huskeyl@seqlib.org

R.T. Jones Memorial Library Festival of Trees 2021

Name of Organization: _____

Contact Person or Persons: _____

Phone: _____ Email: _____

Address: _____

Tree Theme: _____